

Program Administrators Report

December 2018

Pearson VUE Emergency Procedures

Pearson VUE requires that all exam candidates have a phone number on file. Phone messaging is the communication method used in the event of a natural disaster or environmental disruption. If a Pearson Professional Center is closed, outreach is conducted to reschedule exams for candidates in affected areas where outages occur. Please help us to help your students by reminding your examinees that a *valid* phone number is essential for this purpose.



NCE and SEE Interpretive Guide, NCE and SEE Annual Report

The FY 2018 NCE and SEE Interpretive Guide and the *NCE and SEE Annual Report* are being finalized. Here is a snapshot of the Pass/Fail Summary for NCE Candidates, FY 2018.

Pass/Fail Summary for NCE Candidates, FY 2018

First-Time Candidates	Frequency	Percent	5-year Trend %
Pass	2,057	84.3%	84.8%
Fail	382	15.7%	15.2%
Total	2,439	100.0%	100.0%
Repeat Candidates	Frequency	Percent	5-year Trend %
Pass	388	63.4%	62.3%
Fail	224	36.6%	37.7%
Total	612	100.0%	100.0%

NCE Results Processing

NCE examinees receive *preliminary* pass-fail results at the Pearson VUE testing center at the completion of their exam. Official results are processed by the NBCRNA within five business days. After the official results are processed, programs have access to data in the program administrator’s portal. On occasion results are *held* due to RN licensure, Pearson photographic verification, or identity validations. These additional security precautions are followed to protect the CRNA credential and the integrity of the exam and examination process.



Exam Scheduling

A numerical list of NAEP expected graduates by zip code is provided annually to Pearson VUE. This data is used by Pearson to manage site capacity. When the NBCRNA is notified by a program that graduates have scheduling challenges, we work directly with Pearson and they make every effort possible to assist with seat availability in affected areas. NBCRNA staff coordinates with both Pearson VUE and educational programs to ensure the best possible outcome for all examinees.

Document Retention and Online Student Management System

Important Reminder: Please access the *Run Reports* section of the online Student Management Portal to save the **Application Summary** and **Transcript** documents submitted by your program to the NBCRNA. These documents are only available for 18 months after graduation in PDF format to print and/or save.



The Online Student Management system is accessible to all COA-designated program administrators. Additional academic staff members may access the system if designated by the program administrator. Program designees may perform all functions **except** final approvals of NCE applications and Student Enrollment. System instructions are posted on the website and individual tutorials are available upon request.



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