

Program Administrators Report

December 2017

NCE Content Outline Update — Professional Issues

Professional Issues was a separate domain on the NCE through December 31, 2013. During the last NCE Professional Practice Analysis (PPA), conducted in 2016, the panel recommended that *Professional Issues* content be included under the *General Principles of Anesthesia* NCE exam domain. Beginning **January 1, 2018**, the NCE exam will include *Professional Issues* encompassing; Ethical Considerations, Legal Issues, Safety and Wellness (substance abuse and issues surrounding patient safety). Source information is from *AANA Practice Documents*, as cited on the [NCE Bibliography](#). The current (through December 31, 2017) and new (effective January 1, 2018) content outlines are also available on the [website](#).

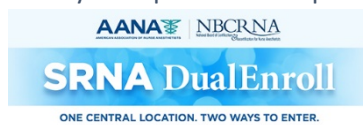
Pearson VUE Emergency Procedures

During 2017, there have been a number of natural disasters and environmental disruptions affecting exam candidates' ability to take a scheduled NCE or SEE. Pearson VUE responded to emergency situations in Houston, Florida, Puerto Rico, and California, routinely reaching out to exam candidates to reschedule exams in affected areas where test centers were closed. Pearson requires that all exam candidates have a phone number on file for this purpose. Remind your examinees that a *valid* phone number is essential for notification of emergency test center closures. Pearson contacts the examinee directly to reschedule exams in the event of service disruptions.



DualEnroll

The NBCRNA and the AANA recently launched a joint student enrollment system called [SRNA DualEnroll](#). This system provides *one* point of access for programs and students to provide enrollment demographic data for both organizations, streamlining the enrollment process for all. Seventeen programs have successfully completed enrollment in this new system. Instructions and system links are available on the [website](#).



NCE and SEE Interpretive Guide, NCE and SEE Annual Report

The most recent NCE and SEE Interpretive Guide and the *NCE and SEE Annual Report* have been completed. The information contained in the guide is intended to aid in interpreting test takers' scores arising from the new reconfigured SEE. Students and Program Administrators may use these instructions to compare SEE performance using data tables reflective of the student's year in program and exam content area. See the [Program Administrator page](#) to view these and other resources.

Descriptive information in the FY 2017 *Annual Report* is differentiated between program matriculation dates before (N= 1,765) and after (N=693) January 1, 2015. This represents the differing COA requirements for the two groups.

NCE Results Processing

NCE examinees receive *preliminary* pass-fail results at the Pearson VUE testing center, however, results are officially processed by the NBCR NA within five business days. When results are officially processed, programs have access to results in the program administrator's portal. Individual results are occasionally *held*. The reasons to hold a result can be attributed to RN licensure, Pearson photographic verification, or identity validations. These additional security precautions are followed to protect the CRNA credential.



COA Required Document Retention

Important Reminder: Please access the *Run Reports* section of the online Student Management Portal to save the **Application Summary** and **Transcript** documents submitted by your program to the NBCR NA. The COA requires that the NCE materials submitted to the NBCR NA be retained by the program. These documents are only available for 18 months after graduation and are available in PDF format to print and/or save.



The Online Student Management system is accessible to all COA-designated program administrators. Additional academic staff members may access the system if designated by the program administrator. Program designees may perform all functions **except** final approvals of NCE applications. System instructions are posted on the [website](#) and individual tutorials are available upon request.

CPC Program 2-year Check-in Window to Open April 1

Certificants who initially certified or who recertified in 2016 will do their 2-year Check-in beginning April 1, 2018 (through July 31, 2018) as part of their next step in the CPC Program. This will be simple and quick, and include pre-populated fields for confirmation. By checking in, certificants will confirm current licensure and practice, update contact information, pay the same fee as in the past for the upcoming two years of certification, and check their CPC Program compliance progress (Class A, B, and optional Core Modules) Find out more about the [2-year Check-in](#) and the [CPC Program](#) on the NBCR NA website.





Promoting patient safety by enhancing provider quality.

KEY CERTIFICATION CONTACTS

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