



## Class B Reporting Document

**Activity Category:** Academic Credits

**Description:** Must be delivered by an institution that is accredited by an agency recognized by the US Department of Education.

Must have received a minimum grade of "C" or a "pass" on a pass/fail scale.

Class B value is calculated based on the number of academic credit hours earned. A course may be reported only once in a cycle.

At the nurse anesthetist's discretion, academic course credits may be reported as Class A credit provided the AANA has reviewed and granted approval for the course. A course may be reported only once in a cycle.

**Value:** 1 credit academic course = 3 Class B credits

2 credit academic course = 6 Class B credits

3 credit academic course = 9 Class B credits

**Required/Recommended Audit Documentation and/or Information:**

- Course syllabus that includes a course description and the method(s) of evaluation used for the course
- Institution transcript showing academic institution, grade and number of academic credits earned

Use the box below to document any of the above information. Save this document on your computer, then attached any additional pertinent items at the time of submission.

Name of CRNA: \_\_\_\_\_

AANA # \_\_\_\_\_

Signature of CRNA: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

NOTE: AANA Members who have entered the CPC Program can upload this form, along with any supporting documentation, into their Class B portal, accessible at: <https://aptify.aana.com/Aptify/Certification/CETranscriptsLanding.aspx>