

- Promote value of credential
- Embrace mission-focused change
- Advance technology/security

### **NBCRNA Board of Directors Meeting**

Saturday, June 12, 2021, 8:55 AM – 3:45 PM Eastern

*The Foundry Hotel, Asheville, NC*

#### **Attendees:**

##### **NBCRNA Board:**

President: Kevin Driscoll, DNP, MSN, CRNA

Vice President: Cormac O’Sullivan, PhD, MSN, CRNA

Secretary-Treasurer: Lori Anderson, DNP, MSN, CRNA

Garry Brydges, PhD, DNP, MBA, CRNA, ACNP-BC, FAAN; Pamela Chambers, DNP, EJD, MSN, CRNA; David Coffman, DO, PhD;

Sara Gonzalez, MD; Robert Laird, CRNA; Susan McMullan, PhD, MSN, CRNA, CNE, CHSE; Lisa Riedel, DNP, CRNA; Terry Wicks,

DNP, MHS, CRNA

**Emerging Leader Fellows:** Michael Rucker, DNP, CRNA, LCDR, NC, USN; Sara Myers, DNP, CRNA

**AANA Board Liaisons:** Angela Mund, DNP, CRNA (Board Liaison); Brett Morgan, DNP, CRNA (Staff Liaison)

**NBCRNA Staff:** John Preston, DNSc, CRNA, FNAP, APN; Mary Browne, MA; Leah Cannon, CPA, CAE; Heidi Diederich; Lisa Kamen, CAE; Dennis Spence, PhD, CRNA

**Excused:** BOD Member Edward J. Susank

**Guests:** Sarah Giron, PhD, CRNA, Incoming CED Board Member  
Rebecca LeBuhn, MA, Incoming Public Board Member  
Ellen Reynolds, MD, MBA, FACS, Incoming Surgeon Board Member  
Stephanie Waite, MSLOC, BSEd, Seven Air Consulting  
Chris Gill, MS, MSN, CRNA  
Tim Muckle, PhD

***CONFIDENTIAL INFORMATION not for distribution beyond NBCRNA Board of Directors. All agenda materials and discussions are to be kept confidential.***

***CONFLICT OF INTEREST (COI) If any board member, staff or guest has a COI with any of the agenda items or discuss, this will be verbally identified at the beginning of the meeting.***

#### **Call to Order**

The meeting was called to order at 8:58 AM, ET. The agenda was approved as presented.

BOD McMullan indicated a perceived conflict of interest with the Finance Committee motions. She will recuse from the meeting during that discussion and vote. There were no other conflicts of interest (COI) or disclosures noted by board, guests or staff.

#### **Topic I –NBCRNA Leadership Report**

##### **President’s Report:**

BOD Driscoll provided a report of the activities of the President since the February BOD meeting.

**CEO Report:**

Staff Preston presented the CEO Report on NBCRNA activities since the February BOD meeting.

**AANA Liaisons Report:**

AANA BOD Mund provided an overview of the AANA Liaisons Report included in the BOD materials.

*It was moved, and seconded, to accept the NBCRNA Leadership Reports as presented.  
The motion carried unanimously.*

**Topic II – Committee Reports, Q&A**

Written reports from the following committees were included in the Board Meeting Materials: Bylaws & Policies Committee, Leadership Development and Nominations Committee, Communications Committee, Evaluation and Research Advisory Committee, Review Committee.

*It was moved, and seconded, to approve the Committee Reports as presented.  
The motion carried unanimously.*

*(BOD McMullan was excused for the Executive Session: 2022 Secretary-Treasurer Election)*

**Topic VII –2022 Secretary-Treasurer Election**

*It was moved, and seconded, to approve Susan McMullan, PhD, MSN, CRNA, as the FY 2022 Secretary-Treasurer.  
The motion carried.*

*(BOD McMullan rejoined the meeting following the vote)*

**Topic III – Future Board and Executive Committee Conference Calls**

BOD Driscoll and Staff Preston led a discussion about the frequency of Board and Executive Committee conference calls.

It was agreed that the Board of Directors will continue to meet in-person three times per year. There will be six Board of Director conference calls per year - in the month of and following a BOD meeting there will not be a conference call. The Executive Committee will meet once a month (via conference call).

- Committee preferences – Staff Diederich will send committee preference survey for 2021-2022
- Committees will present their goals at the October BOD meeting

*(Break 10:25 AM – 10:35 AM)*

**Topic IV – Upcoming Strategic Planning**

BOD Driscoll reported that strategic planning will be approached from a different direction. The plan is for BOD Driscoll and Staff Preston to develop a plan for BOD approval in October.

- BOD Driscoll and Staff Preston will develop strategies for BOD approval in October.

The Executive Committee has engaged Guest Waite to be an executive coach to Staff Preston over the next year. Guest Waite will meet with Staff Preston and BOD Driscoll, and eventually BOD O’Sullivan, on a regular basis.

### **Topic V – Finance Committee**

#### **Financials**

Staff Cannon presented a report on the current financial position of the NBCRNA.

#### **Risk Management Survey Results**

BOD Anderson and Staff Cannon provided an overview of the Risk Management Survey results.

*(BOD McMullan and AANA BOD Mund were recused due the possibility of perceived conflict of interest)*

BOD Anderson presented motions on behalf of the Finance Committee for BOD discussion and approval.

*The Finance Committee moved, not requiring a second, to approve a sponsorship to the LEAP program for \$100,000.*

*The motion carried.*

*(BOD McMullan and AANA BOD Mund rejoined the meeting)*

*The Finance Committee moved, not requiring a second, to approve changes to the Board Policies, Vol. 1, Section 4.10 – Corporate Giving as outlined in the policy as presented.*

*The motion carried.*

### **Topic VI – Communications Committee – Public Outreach**

Emerging Leader Fellow Rucker provided an overview of a plan to create a consumer section to the NBCRNA website that would provide education to the patient on what a CRNA certification means.

- Include the possibility of a consumer section to the NBCRNA website as part of the Communications Assessment that is currently underway. Bring the topic back to a future BOD meeting for further consideration, with the assessment information and recommendations as a guide to any future decision.

*(The BOD broke for lunch from 12:10 PM – 1:15 PM)*

*(The AANA Liaisons were excused for the remainder of the meeting)*

### **Topic VIII – Executive Session**

### **Topic VIII – Summary and Adjourn**

**June 12, 2021, BOD Meeting ACTION ITEMS:**

- Committee preferences – Staff Diederich will send the committee preference survey for 2021-2022
- Committees will present their goals at the October BOD meeting
- BOD Driscoll and Staff Preston will develop strategies for BOD approval in October.
- Include the possibility of a consumer section to the NBCRNA website as part of the Communications Assessment that is currently underway. Bring the topic back to a future BOD meeting for further consideration, with the assessment information and recommendations as a guide to any future decision.
- Contract with selected vendor to deliver a pilot, initiating sometime prior to the end of the first quarter of 2022.

**The meeting was adjourned at 3:45 PM, ET.**

**Minutes Recorded by Heidi Diederich, Manager of Governance and Board Relations**

**Minutes Approved by Secretary Treasurer on August 13, 2021.**

*Lori Anderson*

**Lori Anderson, DNP, MSN, CRNA**

**Minutes approved by the Board of Directors on August 18, 2021**