

- Promote value of credential
- Embrace mission-focused change
- Advance technology/security

NBCRNA Board of Directors Meeting

Saturday, April 27, 2019

Little Rock, AR

ATTENDEES:

Board Members

President: Mary Wojnakowski, PhD, CRNA

Vice President: Terry Wicks, DNP, MHS, BSN, CRNA

Secretary-Treasurer: Kevin Driscoll, DNP, MSN, CRNA

Lori Anderson, DNP, MSN, CRNA; Pamela Chambers, MSN, CRNA, EJD; Stephen Klinkhammer, DNP, CRNA, CHSE, APNP, APN; Jessica Kubisch, DNAP, MS, CRNA; Susan McMullan, PhD, MSN, CRNA; Cormac O'Sullivan, PhD, MSN, BSN, CRNA; Dennis Spence, PhD, CRNA; Edward J. Susank; Mark Zahniser, MD; Rishelle Zhou, CRNA, MS, LLB

David Coffman, DO, PhD (*via conference call and GoToMeeting*)

AANA BOARD LIAISON:

AANA STAFF: Lynn Reede, DNP, MBA, CRNA, FNAP

Guests: Mark Thorsby, CAE, *FrontWheel Consulting*

ERAC Methods Subcommittee: Edwin Aroke, PhD, CRNA; Kay Sanders, DNP, CRNA; Kenneth Wofford, PhD, CRNA

Duke University: Chuck Vacchiano, PhD, CRNA, FAAN; Beth Merwin, PhD, RN, FAAN; Victoria Goode, PhD, CRNA; Christian Douglas, PhD

Staff: Karen Plaus, PhD, CRNA, FAAN, CAE; Mary Browne, MA; Leah Cannon, CPA, CAE; Heidi Diederich; Lisa Kamen, CAE; John Preston, DNSc, CRNA, FNAP, APN; Cindy Davenport

Excused: Sonja Moore, DNP, CRNA

CONFIDENTIAL INFORMATION not for distribution beyond NBCRNA Board of Directors. All agenda materials and discussions are to be kept confidential.

CONFLICT OF INTEREST (COI) If any board member, staff or guest has a COI with any of the agenda items or discuss, this will be verbally identified at the beginning of the meeting.

Call to Order

The meeting was called to order at 8:05 AM, CST. The agenda was approved as presented. There were no conflicts of interest (COI) or disclosures noted by board, guest or staff.

Topic I – Finance Committee Report and Audit

Staff Cannon provided a report of the current financial position of the NBCRNA.

The Finance Committee moved to approve the FY2018 audit report.

The motion carried unanimously.

The Finance Committee moved to approve the budget for July to December 2019 with a Net Income from Operations of \$17.7k.

The motion carried unanimously.

The Finance Committee moved to sponsor the DNAMP with a \$100,000 contribution and a dollar for dollar matching grant of \$20,000 through the end of 2019.

The motion carried unanimously.

Representatives from Duke University, and E. Aroke and K. Wofford joined the meeting as guests of the BOD.

Topic II – Duke University Report

Duke Goode provided a report of Duke University’s work on SEE Predictability and the Malpractice Database project.

Topic III – Evaluation and Research Advisory Committee

Committee Report:

BOD Spence provided an overview of committee activities, projects and timelines.

Representatives from Duke University, and E. Aroke and K. Wofford were excused from the BOD meeting.

Topic IV – Governance: Board Performance Critical Success Factors

Consultant Thorsby proposed evaluating the performance of the BOD as a whole, instead of evaluating individual BOD members. The BOD broke into 4 small groups to discuss and identify Critical Success Factors of Governing Boards.

Consultant Thorsby will collate the results of the small groups and work with staff to develop the BOD performance evaluation tool.

Topic V – Executive Session

Staff Cannon presented the proposed fee changes for FY 2020.

The Finance Committee moved to approve the proposed fee changes for FY 2020.

The motion carried unanimously.

E. Aroke, K. Sanders and K. Wofford joined the meeting as guests of the BOD.

Topic V – ERAC Methods Subcommittee Initial Report on Objectives

The ERAC Methods Subcommittee provided an initial report on their objectives.

Topic VI – ERAC Small Group

The ERAC Methods Subcommittee and Board broke into small groups to discuss the strengths and weaknesses of the Empirical Evidence Related to Cognitive Examinations and Alternatives.

E. Aroke, K. Sanders and K. Wofford were excused from the BOD meeting.

Topic VII – ELF Second Term

Emerging Leader Fellow Kubisch was excused.

It was moved, and seconded, to appoint Emerging Leader Fellow Kubisch to a second year.

The motion carried unanimously.

Topic IX – Executive Committee FY 2020

The BOD voted on the Executive Committee ballot for FY 2020. The following ballot was approved: Terry Wicks, President; Mary Wojnakowski, Vice President; Kevin Driscoll, Secretary-Treasurer

Topic X – Consent Agenda

BOD and Committee Minutes:

- Board Meeting Action Items, January 25-26, 2019
- Board email vote, December 5, 2018
- Finance Committee, March 26, 2019
- Communications Committee, March 14, 2019

*It was moved, and seconded, to approve the consent agenda as presented.
The motion carried unanimously.*

**The meeting was adjourned at 4:58 p.m., CST.
Minutes Recorded by Heidi Diederich, Manager of Governance and Board Relations**

Minutes Approved by Secretary Treasurer on June 10, 2019.

Kevin Driscoll, DNP, MSN, CRNA