



MINUTES

STRATEGIC PLAN GOALS

- Promote value of credential
- Embrace mission-focused change
- Advance technology/security

NBCRNA Board of Directors Meeting

Friday, January 25, 2019

San Antonio, TX

ATTENDEES:

Board Members

President: Mary Wojnakowski, PhD, CRNA

Vice President: Terry Wicks, DNP, MHS, BSN, CRNA

Secretary-Treasurer: Kevin Driscoll, DNP, MSN, CRNA

Lori Anderson, DNP, MSN, CRNA; Pamela Chambers, MSN, CRNA, EJD; David Coffman, DO, PhD; Stephen Klinkhammer, DNP, CRNA, CHSE, APNP, APN; Jessica Kubisch, DNAP, MS, CRNA; Susan McMullan, PhD, MSN, CRNA; Cormac O’Sullivan, PhD, MSN, BSN, CRNA; Dennis Spence, PhD, CRNA; Edward J. Susank; Mark Zahniser, MD; Rishelle Zhou, CRNA, MS, LLB

AANA BOARD LIAISON: Sonja Moore, DNP, CRNA

AANA STAFF: Lynn Reede, DNP, MBA, CRNA, FNAP

Guests: Mark Thorsby, CAE, *FrontWheel Consulting*

AANA President-elect, John Hanlon, DNP, MSNA, CRNA

Staff: Karen Plaus, PhD, CRNA, FAAN, CAE; Mary Browne, MA; Leah Cannon, CPA, CAE; Heidi Diederich; Lisa Kamen, CAE; John Preston, DNSc, CRNA, FNAP, APN; Lorraine Dolan

Excused:

CONFIDENTIAL INFORMATION not for distribution beyond NBCRNA Board of Directors. All agenda materials and discussions are to be kept confidential.

CONFLICT OF INTEREST (COI) If any board member, staff or guest has a COI with any of the agenda items or discuss, this will be verbally identified at the beginning of the meeting.

Call to Order

The meeting was called to order at 8:01 AM, CST. The agenda was approved as presented. There were no conflicts of interest (COI) or disclosures noted by board, guest or staff.

Topic I – Leadership Reports

President’s Report:

BOD Wojnakowski reported on the activities of the NBRNA BOD and staff since the August 2018 BOD meeting.

CEO’s Report:

Staff Plaus reported on the activities of the NBCRNA:

- Operational Reports;
- Departmental Priorities;
- Professional Certification Coalition (PCC)

It was announced that Steve Klinkhammer would be the liaison to the Society for Simulation in Healthcare, a new networking opportunity.

AANA BOD Liaison and Staff Report:

AANA BOD Moore reported on the activities of the AANA BOD as outlined in the written report.

Staff Plaus reported that once the Benchmarking and Beta Study Reports are available, a press release of the results and next steps would be forthcoming.

It was moved and seconded to approve the Leadership Reports as presented.

The motion carried unanimously.

Topic II – Treasurer’s and Finance Committee Report

BOD Driscoll, Treasurer, provided a report of the activities of the Finance Committee.

Staff Cannon provided an overview of the current finance dashboard.

The Finance Committee approved a \$25,000 sponsorship for the AANA Annual Congress Student Luncheon.

Fiscal year end will change from August 31 to December 31, 2019, to a calendar year. The current budget is through the end of August. A six-month budget (July – December) will be approved at the April BOD meeting. A budget for FY 2020 will be approved at the September BOD meeting.

It was moved and seconded to approve the Treasurer’s Report as presented.

The motion carried unanimously.

Topic III – Governance Discussion and Reflection: Role of the Board

Consultant Thorsby led a discussion on reflecting on the role of the BOD:

- Understanding the decision-making process;
- Understanding accountability and authority;
- Provide direction to LDN on new BOD members

Topic IV – NBCRNA 2019 Committee Reports and Discussions

Communications:

BOD Wicks reported on the activities of the Communications Committee and reviewed the Communications Dashboard for FY 2019 Quarter 1.

Leadership Development and Nominations:

BOD O’Sullivan provided a report on the Emerging Leader Fellow and Leadership Development.

BOD O’Sullivan presented the Slate of Emerging Leader Fellow Candidates for FY 2020.

LDN recommended a change to the Leadership Development and AANA Meeting Attendance (BOD policy 2.7.13) travel policy: To add “Any other Director may be asked to attend AANA sponsored meetings at the request of the President and will be reimbursed according to the travel policy.”

The LDN Committee moved to accept the change to the travel policy as presented.

The motion carried unanimously.

BOD Succession:

In FY 2020 we will need to replace outgoing president Wojnakowski and our physician anesthesiologist Zahniser.

Review Committee:

BOD Susank reported on the activities of the Review Committee. Staff reviewed 23 cases. None have raised to the level of a formal review.

It was moved, and seconded, to accept the committee reports as presented.

The motion carried unanimously.

Topic V – Executive Session

The AANA liaisons were excused for an Executive Session.

Topic VI – Consent Agenda

BOD and Committee Minutes:

Communications Committee, January 10, 2019

Standard Setting Panel Post-November 16-17, 2018 Meeting Evaluation Results

It was moved, and seconded, to approve the consent agenda as presented.

The motion carried unanimously.

It was moved, and second, to reappoint Kevin Driscoll, Terry Wicks and Cormac O’Sullivan to a second term.

The motion carried unanimously.

Topic VII – Emerging Leader Fellow Interviews

The LDN presented three candidate interviews to the Board for consideration.

The BOD listened to the three candidate interviews and reviewed their application information. A paper ballot will be conducted on Saturday morning.

It was moved, and seconded, to accept the investment report as presented.

Motion carried.

The meeting was adjourned at 5:00 p.m., CST.

Minutes Recorded by Heidi Diederich, Manager of Governance and Board Relations

Minutes Approved by Secretary Treasurer on March 19, 2019.

Kevin Driscoll, DNP, MSN, CRNA