

STRATEGIC PLAN GOALS

- Increase program VALUE
- Develop key RELATIONSHIPS
- Safeguard SECURITY of resources

NBCRNA Board of Directors Meeting

Friday, August 24, 2018

ATTENDEES:

Board Members

President: Bob Hawkins, PhD, DNP, MBA, MS, CRNA

Vice President: Terry Wicks, DNP, MHS, BSN, CRNA

Secretary-Treasurer: Mary Wojnakowski, PhD, CRNA

Pamela Chambers, MSN, CRNA, EJD; David Coffman, DO, PhD; Kevin Driscoll, DNP, MSN, CRNA; Christopher J. Gill, MS, MSN, CRNA; Stephen Klinkhammer, DNP, CRNA, CHSE, APNP, APN; Cormac O'Sullivan, PhD, MSN, BSN, CRNA; Dennis Spence, PhD, CRNA; Edward J. Susank; Rishelle Zhou, CRNA, MS, LLB; Mark Zahniser, MD

Newly Elected Board Members

Lori Anderson, DNP, MSN, CRNA; Susan McMullan, PhD, MSN, CRNA; Emerging Leader: Jessica Kubisch, MSNA, CRNA (via conference call)

AANA Liaison: John Bing, BSN, CRNA

AANA Staff: Lynn Reede, DNP, MBA, CRNA, FNAP

Staff: Karen Plaus, PhD, CRNA, FAAN, CAE; Mary Browne, MA; Leah Cannon, CPA, CAE; Heidi Diederich; Lisa Kamen, CAE; John Preston, DNSc, CRNA, FNAP, APN

Guests: Mark Thorsby, CAE

Excused:

CONFIDENTIAL INFORMATION not for distribution beyond NBCRNA Board of Directors. All agenda materials and discussions are to be kept confidential.

CONFLICT OF INTEREST (COI) If any board member, staff or guest has a COI with any of the agenda items or discuss, this will be verbally identified at the beginning of the meeting.

Call to Order

The meeting was called to order at 7:36 AM, CST. The agenda was approved as presented. There were no conflicts of interest (COI) or disclosures noted by board, guest or staff.

Topic I – Executive Session

AANA Foundation Request for Funding

*It was moved, and seconded, to fund no more than \$200,000 of the workforce study.
The motion carried unanimously.*

*It was moved, and seconded, to accept the Diversity Task Force recommendation to not support an enduring funding of the Diversity program at this time.
The motion carried unanimously.*

Topic II – Personality Profile with Mark Thorsby, FrontWheel Consulting

The BOD participated in a DISC personality assessment activity with consultant Thorsby.

The AANA BOD Liaison and AANA staff liaison joined the meeting at 10:03 a.m.

Topic III – Leadership Reports

President Report:

BOD Hawkins provided an overview of BOD achievements over the last FY:

- Value – evaluation and research; presentations and booth; pediatric subspecialty workgroup
- Relationships – AANA, AANA F and COA; AANA CEC; ABMS; ABNS; NCSBN; RTSCC
- Security – NBCRNA Intellectual Property; NBCRNA server data
- Mission – critical resources

CEO Report:

Staff Plaus provided a report of activities over the last FY.

- Communications – FY 2018 accomplishments include: complete website overhaul; expansion of digital media/messaging; proactive, well-rounded messaging campaign with diligent social media messaging.
- Credentialing – FY 2018 accomplishments include: launch of 2YCI; launch of SRNA DualEnroll; completion of NSPM Accreditation.
- Operations – FY 2018 accomplishments include: successful completion of Audit and 990; upgraded accounting software; onboarded 5 new employees.
- Testing – FY 2018 accomplishments include: operationalize CPCA Beta; develop RFPs for Professional Practice Analyses and CPCA Admin; maintain high quality NCE and SEE Exams.
- 2YCI – 93% who are due to check-in have completed the requirement.
- Castle – Scantron has purchased Castle. Staff will continue to monitor performance for NBCRNA related programs.

AANA BOD Liaison Report:

AANA Bing provided an update on AANA:

- AANA Board resolution
- Nurse anesthetist descriptor
- CPC challenge

AANA BOD Staff Report:

AANA Staff Reede (interim) presented an update from the AANA staff perspective, particularly the restructuring at AANA.

Topic IV – Board Governance

Guest Thorsby presented guidelines on the basic concepts of Board Governance.

Topic V – Investment Report

Guest Boehmer, HBK Wealth Management, provided a report on NBCRNA investments.

*It was moved, and seconded, to accept investment report as presented.
Motion carried unanimously.*

Topic VI – Testing

Standard Setting Methodology for CPCA:

Staff Browne provided a report on the Standard Setting Methodology for CPCA.

Topic VII – FY 2018 Committee Reports

Leadership Development and Nominations:

BOD Driscoll reported on the Activities, FY 2019 Action Items and Projects of the Leadership Development and Nominations Committee:

- Updated NBCRNA election process to comply with Illinois election law;
- 2019 will only have one election for the Emerging Leader Fellow.

Communications:

BOD Wicks reported on the Activities, FY 2019 Action Items and Projects of the Communications Committee:

- Goal to be a single voice on social media;
- Upcoming CPC presentations;
- Updated website content;
- Looking forward to the next 2YCI cycle.

Bylaws, Policies and Procedures:

BOD Chambers reported on the Activities, FY 2019 Action Items and Projects of the Bylaws, Policies and Procedures Committee:

- Ongoing edits to the BOD Policy Manual and Bylaws.

Review Committee:

BOD Susank reported on the Activities, FY 2019 Action Items and Projects of the Review Committee:

- There were no hearings or appeals that arose to the Review Committee level.

Evaluation and Research Advisory Committee:

BOD Spence reported on the Activities, FY 2019 Action Items and Projects of the Evaluation and Research Advisory Committee.

*It was moved, and seconded, to approve the FY 2018 Committee Reports as presented.
The motion carried unanimously.*

FY 2019 Board Committee Assignments:

BOD Wojnakowski presented the FY 2019 Board Committees and Liaisons

*It was moved, and seconded, to approve the FY2019 Committees as presented.
The motion carried unanimously.*

The meeting was adjourned at 3:16 p.m., CST.

Minutes Recorded by Heidi Diederich, Manager of Governance and Board Relations

Minutes Approved by Secretary Treasurer on September 11, 2018.



Mary Wojnakowski, PhD, CRNA