

STRATEGIC PLAN GOALS

- Increase program VALUE
- Develop key RELATIONSHIPS
- Safeguard SECURITY of resources

NBCRNA Board of Directors Meeting

Friday, January 19, 2018

Chicago, IL

ATTENDEES:

Board Members

President: Bob Hawkins, PhD, DNP, MBA, MS, CRNA

Vice President: Terry Wicks, MS, BSN, CRNA

Secretary-Treasurer: Mary Wojnakowski, PhD, CRNA

Pamela Chambers, MSN, CRNA, EJD; David Coffman, DO, PhD; Kevin Driscoll, DNP, MSN, CRNA; Christopher J. Gill, MS, MSN, CRNA; Stephen Klinkhammer, DNP, CRNA, CHSE, APNP, APN; Cormac O'Sullivan, PhD, MSN, BSN, CRNA; Dennis Spence, PhD, CRNA; Edward J. Susank; Mark Zahniser, MD; Rishelle Zhou, CRNA, MS, LLB

Board Excused:

AANA Liaison: John Bing, BSN, CRNA

AANA Staff: Bruce Schoneboom, PhD, CRNA, FAAN

Staff:

Karen Plaus, PhD, CRNA, FAAN, CAE; Kathryn Berry, MEd; Mary Browne, MA; Leah Cannon, CPA, CAE; Carlos Cardenas; Cindy Davenport; Heidi Diederich; Liz Johnson; Lisa Kamen; Brent Novosel; John Preston, DNSc, CRNA, FNAP, APN; Hao Song, PhD

Invited Guests:

Randy Moore, DNP, MBA, CRNA, AANA

Tom Granatir, *American Board of Medical Specialties*

CONFIDENTIAL INFORMATION Not for distribution beyond NBCRNA Board of Directors. All agenda materials and discussions are to be kept confidential.

CONFLICT OF INTEREST (COI) If any board member, staff or guest has a COI with any of the agenda items or discuss, this will be verbally identified at the beginning of the meeting.

Call to Order

The meeting was called to order at 8:03 a.m., CT. The agenda was approved and no topics were added. There were no conflicts of interest (COI) or disclosures noted by board, guests or staff.

Topic I – Leadership Reports

1. President's Reports
BOD Hawkins provided an overview of current BOD projects:
2. CEO Report
Staff Plaus provided an overview of current staff projects.
3. AANA Liaison Report and AANA Staff Report
 - a. AANA Liaison Bing provided updates and developments of current AANA projects.
 - b. AANA Staff Schoneboom provided updates from AANA.

A motion was made and seconded to accept the Leadership Reports as presented.

The motion was approved.

Topic II – Governance Presentation

BOD Hawkins provided a review of the expectations, commitment and governance of the NBCRNA Board members and committees. An overview of NBCRNA’s agreements with the AANA was also provided.

Topic III – Report on the ABMS MOC Programs and “Continuing Board Certification: Vision for the Future” (Commission)

Guest Granatir, Senior Vice President, Policy and External Relations, of the American Board of Medical Specialties presented information on the ABMS’ MOC programs.

Topic IV – NBCRNA FY2018 Committee Reports

1. Leadership Development and Nominations

BOD Driscoll provided an overview of LDN Committee activities with regards to the BOD Election Timeline, FY2018 Election Planning and Certificant Elected Director elections.

It was moved and seconded to put the six candidates interviewed via telephone on the ballot for confidential voting for the two open board positions.

The motion carried.

BOD Driscoll presented the election plan for the 2018 Emerging Leader Fellow.

BOD Driscoll presented the recommended changes to the BOD Policies Manual and the Bylaws with regards to a 2nd term of Certificant Elected Directors.

The LDN Committee moved to amend the Bylaws and Policies as presented.

The motion carried.

2. Communications Committee

BOD Wicks provided an overview of Communications Committee achievements Q1 FY2018:

3. Bylaws, Policies and Procedures Committee

BOD Chambers indicated there was nothing to report.

4. Review Committee

BOD Susank indicated there was nothing to report.

5. Pediatric Subspecialty Taskforce

Staff Preston provided a review of Pediatric Subspecialty Taskforce progress to date.

6. HSR

A report was included in the board book as a requirement of our agreement with the AANA Foundation.

Topic V – Finance Report/Risk Assessment

BOD Wojnakowski reviewed the history of CPC Program and costs spent to date

Staff Cannon provided a report of the Finance Dashboard, comparing Dec. FY2018 YTD to Dec YTD FY2017.

Staff Cannon provided an overview of NBCRNA’s Risk Management – Insurance.

It was moved and seconded to accept the Finance Report as presented

The motion carried unanimously.

Topic VI - Executive Session

Guests and AANA staff and liaison were excused for an Executive Session.

The meeting was adjourned at 3:42 p.m., CT.

Minutes Recorded by Heidi Diederich, Manager of Governance and Board Relations

Minutes Approved by Secretary Treasurer on February 26, 2018.



Mary Wojnakowski, PhD, CRNA

F E M I N A L