

- Increase program VALUE
- Develop key RELATIONSHIPS
- Safeguard SECURITY of resources

NBCRNA Board of Directors Meeting

Saturday, August 26, 2017

Cary, NC

ATTENDEES:

Board Members

President and Chair: Steve Wooden, DNP, CRNA, NSPM-C;

Pamela Chambers, MSN, CRNA, EJD; David Coffman, D.O, PhD; Kevin Driscoll, DNP, CRNA; Christopher J. Gill, MS, MSN, CRNA; Mary Golinski, PhD, CRNA; Bob Hawkins, PhD, DNP, MBA, MS, CRNA; Cormac O'Sullivan, PhD, MSN, BSN, CRNA; Sue Rawson, CRNA, MA, LNC; Edward J. Susank; Terry Wicks, MS, BSN, CRNA; Mary Wojnakowski PhD, CRNA; Mark Zahniser MD

Board Excused:

AANA Board Liaison: John Bing, BSN, CRNA

AANA Staff: Bruce Schoneboom PhD, CRNA, FAAN

Staff: Karen Plaus, PhD, CRNA, FAAN, CAE; Leah Cannon, CPA, CAE; John Preston, DNSc, CRNA, FNAP, APN; Lisa Kamen; Tim Muckle PhD; Heidi Diederich; Lorraine Dolan; Hao Song

Invited Guests:

CONFIDENTIAL INFORMATION Not for distribution beyond NBCRNA Board of Directors. All agenda materials and discussions are to be kept confidential.

CONFLICT OF INTEREST (COI) If any board member, staff or guest has a COI with any of the agenda items or discuss, this will be verbally identified at the beginning of the meeting.

Call to Order

The meeting was called to order at 8:01 a.m., EST. The agenda was approved and no topics were added. There were no conflicts of interest (COI) or disclosures noted by board, guest or staff.

Topic I – Executive Session

NBCRNA Board met in Executive session, AANA staff and liaison were excused for an Executive Session.

Topic II – Finance Committee Report

1. BOD Wojnakowski provided a report on the activities of the Finance Committee over the last year.
2. Staff Cannon provided a report of the finances July 2017 YTD compared to July 2016.

The Finance Committee moved to approve the FY 2018 Budget as presented.

The motion was carried unanimously.

The Finance Committee moved to add a caveat to the NBCRNA Policies Manual: Volume 1 giving the CEO approval to grant sponsorships up to \$10,000 per entity for a total of \$50,000 per fiscal year.

The motion carried unanimously.

3. Risk Management Insurance: Staff Cannon reported that Errors & Omissions insurance had been increased from \$1M to \$2M per occurrence. Also, property coverage was increased, a separate Cyber Security Policy was quoted and employee theft coverage was increased.

It was moved, and seconded, to approve the Finance Report as presented.

The motion carried unanimously.

Topic III Consent Agenda

President Hawkins presented the Consent Agenda.

It was moved, and seconded, to approve the Consent Agenda as presented.

The motion carried unanimously.

Topic IV Update on Right to Safe Care Coalition (RTSCC)

BOD Susank provided a report on the activities of the RTSCC.

Topic V Testing Presentation

1. **NCE Standard Setting** – Staff Muckle provided an update on the NCE Standard Setting Panel.

It was moved, and seconded, to keep the NCE passing standard the same at .433 logit.

The motion carried.

2. **Evaluation of new SEE** – Staff Muckle provided an update of the “New” SEE.

3. **SEE and NCE Correlation Report & FY2017 Bibliography** – Staff Muckle reported that the committee had reviewed the item bank bibliography.

It was moved, and seconded, to accept the NCE/SEE Bibliography as presented.

The motion carried unanimously.

Topic VI Committee Reports

1. **Review Committee:** Staff Preston reported that the committee reviewed the goals.
2. **Bylaws Policies and Procedures Committee:** Staff Diederich reported that the committee reviewed the goals and set their meeting schedule.
3. **Communications Committee:** BOD Wicks reported that the committee will meet monthly.
4. **Leadership Development and Nominations Committee:** BOD Driscoll reported that the committee reviewed their goals and set their meeting schedule to meet monthly.
5. **Finance Committee:** BOD Wojnakowski reported that the committee reviewed their goals and set their meeting schedule.

Topic VII AANA Conference Schedule

CEO Plaus and Staff Kamen reviewed the AANA Conference schedule as presented.

Topic VIII Recognition of Outgoing BOD Members

The gavel was ceremoniously passed from Steve Wooden to Bob Hawkins. President Hawkins thanked Mary Golinski, Sue Rawson, and Steve Wooden for their service to NBCRNA.

The meeting was adjourned at 3:39 p.m., EST.

Minutes Recorded by Heidi Diederich, Manager of Governance and Board Relations

Minutes Approved by Secretary Treasurer on October 18, 2017.



Mary Wojnakowski, PhD, CRNA

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