

STRATEGIC PLAN GOALS

- Increase program VALUE
- Develop key RELATIONSHIPS
- Safeguard SECURITY of resources

NBCRNA Board of Directors Meeting

Friday, August 25, 2017

Chicago, IL

ATTENDEES:

Board Members

President and Chair: Steve Wooden, DNP, CRNA, NSPM-C;

Pamela Chambers, MSN, CRNA, EJD; David Coffman, D.O, PhD; Kevin Driscoll, DNP, CRNA; Christopher J. Gill, MS, MSN, CRNA; Mary Golinski, PhD, CRNA; Bob Hawkins, PhD, DNP, MBA, MS, CRNA; Cormac O'Sullivan, PhD, MSN, BSN, CRNA; Sue Rawson, CRNA, MA, LNC; Edward J. Susank; Terry Wicks, MS, BSN, CRNA; Mary Wojnakowski PhD, CRNA; Mark Zahniser, MD

Newly Elected Board Members

Steven Klinkhammer, DNP, MNA, MBA, CRNA; Dennis Spence, PhD, MS, CRNA; Emerging Leader: Rishelle Zhou, MS, LLB, CRNA

Board Excused:

AANA Board Liaison: John Bing, BSN, CRNA

AANA Staff: Bruce Schoneboom PhD, CRNA, FAAN

Staff: Karen Plaus, PhD, CRNA, FAAN, CAE; Leah Cannon, CPA, CAE; John Preston, DNSc, CRNA, FNAP, APN; Lisa Kamen; Tim Muckle, PhD; Heidi Diederich; Lorraine Dolan; Hao Song

Invited Guests: Grady Barnhill, Med, *National Commission on Certification of Physicians Assistants*
Linda Althouse, PhD, *American Board of Pediatrics*
Paul Grace, MS, CAE, *National Board for Certification in Occupational Therapy*
Margaret Bent, PhD, OTR, *National Board for Certification in Occupational Therapy*

CONFIDENTIAL INFORMATION Not for distribution beyond NBCRNA Board of Directors. All agenda materials and discussions are to be kept confidential.

CONFLICT OF INTEREST (COI) If any board member, staff or guest has a COI with any of the agenda items or discuss, this will be verbally identified at the beginning of the meeting.

Call to Order

The meeting was called to order at 8:02 a.m., EST. The agenda was approved and no topics were added. There were no conflicts of interest (COI) or disclosures noted by board, guests or staff.

Topic I – Leadership Reports/President/CEO

1. President Wooden provided an overview of BOD achievements over the last FY.
 - a. BOD achievements
 - i. Leadership collaboration. NBCRNA and AANA have continued to develop their relationship to include: joint president messaging, bring value to profession, continued collaboration on joint organizational goals and launch of the SRNA-DualEnroll
 - ii. BOD and staff will be making presentations at the AANA Annual Congress, and ABMS in September.
 - iii. Videos have been posted on the CPC Program, ATP, and Alternatives to Testing.

- iv. Publications/Communications have continued to produce the monthly BOD newsletter, as well as an overhaul of the website.
 - b. The BOD transitions with the addition of three new BOD members: Steven Klinkhammer, Dennis Spence and Emerging Leader Rishelle Zhou.
2. Staff CEO Plaus provided a report of the activities since the April BOD meeting.
- a. Achievements: Accreditation and launch of the Joint Dual Enroll, the “SRNA DualEnroll.”
 - b. Operations: Reported that 4,126 total exams were administered. NBCRNA satisfaction surveys indicate a 99% satisfaction rate with the NBCRNA. 2017 brought a spike in SEE submissions. Before this year SEE and NCE submissions had remained consistent since 2013.
 - c. Staff collaboration: Staff collaborated on the joint student videos, with the AANA on the “SRNA DualEnroll”, with CLEAR on the “Practitioner Convenience vs. Public Protection – The Anti-Recertification Movement”, and on the Right to Safe Care Coalition.

Topic II – AANA Liaison Report and AANA Staff Report

- 1. AANA Liaison Bing provided updates and developments since the April BOD meeting, including a new AANA CEO and a new AANA President.
- 2. AANA Staff Schoneboom provided updates and developments from AANA, including a new communications/marketing director and new members of the CE Committee.
- 3. BOD Wicks, NBCRNA Liaison to the AANA, provided updates on his role as liaison.

*A motion was made and seconded to accept the Leadership Reports as presented.
The motion was approved.*

Topic III Governance Reports

President Wooden provided the characteristics of a high-performing BOD and best Governance Practices.

- 1. A brief review of the expectations, commitment, and governance practices for NBCRNA Board members was provided.
- 2. A summary of the best governance practices for NBCRNA committees was presented.

Topic IV Committee Reports

- 1. Communications Committee
 - a. BOD Wicks provided a report on the activities of the Communications Committee since the April 2017 BOD meeting.
- 2. Bylaws, Policies and Procedures Committee
 - a. BOD Chambers provided a report of Committee activities since the April 2017 BOD meeting:
- 3. Review Committee

- a. BOD Susank provided a report of activities since the April 2017 BOD meeting:

Topic V Alternatives to Testing Panel Presentation

Guest Barnhill of the National Commission on Certification of Physicians Assistants, Guest Althouse of the American Board of Pediatrics, and Guests Grace and Bent of the National Board for Certification in Occupational Therapy, along with Staff Muckle presented information on how their respective organizations carry out their assessments.

Topic VI Committee Reports

The committee reports continued from the morning discussion:

4. Pediatric Subspecialty Taskforce
 - a. Staff Preston provided a report on the activities of the Pediatric Subspecialty Taskforce.
5. Leadership Development and Nominations Committee
 - a. BOD Driscoll provided a report of the activities of the LDN Committee over the past year, thanking staff and the committee members. Several motions from the LDN Committee were considered.

The LDN Committee moved to change the minimum years of CRNA experience for the Emerging Leader Fellow to two years.

The motion carried.

The LDN Committee moved to approve the second term reappointment process for the Emerging Leader Fellow
The motion carried unanimously.

The LDN Committee moved to approve the update of second 3-year term reappointment process for Board appointed Directors.

The motion carried unanimously.

A motion was made, and seconded, to accept the committee reports as presented.

The motion carried unanimously.

Topic VII FY 2018 Committees

BOD Hawkins presented the BOD committee assignments for FY2018 and reviewed the BOD Committee Governance.

Topic VIII Operational Reports

1. Credentialing Report – Staff Preston presented an update on credentialing.
2. Testing – Staff Muckle presented a report on the activities of the Testing Committees over the past year.
3. ABSNC – The revised standards of the ABSNC were reviewed.
4. AANA Foundation – A HSR Research Update was presented.

It was moved, and seconded, to accept the operational reports are presented.

The motion passed unanimously.

Topic IX Executive Session

Guests and AANA staff and liaison were excused for an Executive Session.

The meeting was adjourned at 3:45 p.m., CST.
Minutes Recorded by Heidi Diederich, Manager of Governance and Board Relations

Minutes Approved by Secretary Treasurer on October 18, 2017.



Mary Wojnakowski, PhD, CRNA

FINAL