

2012
SELF-EVALUATION
EXAMINATION (NSEE)
STUDENTS'
FREQUENTLY ASKED QUESTIONS

2012 SELF-EVALUATION EXAMINATION (NSEE) STUDENTS' FREQUENTLY ASKED QUESTIONS

Introduction

This document contains examples of students' frequently asked questions about the Self-Evaluation Examination (NSEE) along with brief responses. Detailed information is provided in the *2012 NSEE Student Handbook*, the eligibility notice, online registration instructions, and on the NBCR NA website. You are responsible for being familiar with this information. Please refer to the *2012 NSEE Student Handbook* for information concerning procedures for when and how to communicate with the NBCR NA office.

Section I: Eligibility Notifications

Q I paid online as soon as I received the e-mail from my program director, but I have not received anything about scheduling an appointment to take the NSEE. When can I expect to receive notification that I can make an appointment to take the test?

» Once all the students in your program have paid for the NSEE, your program director can submit the registration to the NBCR NA. You can expect to receive an e-mail notification from the NBCR NA of your eligibility to make an appointment with Pearson VUE, the testing agency, within 2-4 weeks after all the students in your program have paid for the NSEE. It is your responsibility to make certain that you have provided the NBCR NA with your current e-mail address, that you have not blocked access to your account by the NBCR NA or Pearson VUE, and that you can receive attachments from either the NBCR NA or Pearson VUE.

Q What if my name on this e-mail notification does not match my identification?

» If you cannot produce identification that matches the eligibility notification, you must notify the NBCR NA immediately via e-mail at certification@nbcna.com and a request will be created for you online to pay the fee for processing a duplicate notification. Upon receipt of payment, your file will be updated and a new eligibility notification will be sent.

Section II: Preparing for the Exam

Q How should I prepare for the NSEE?

» You should carefully review the content outline in the 2012 NSEE Student Handbook; it contains everything a candidate needs to know about the NSEE administration.

Q How can I practice the new question types that appear on the exam?

» The Certification page of the NBCR NA website contains the **Exam Tutorial**, as well as two documents in PDF format that may be of help: 1) **Alternative Question Format FAQs** and 2) **Alternative Question Format Samples**.

Section III: Taking the Exam

Q What do I have to take to the test center?

- » You must bring the following to the test center: two separate forms of current, valid ID. Both forms of ID must have a signature and one must have a photo. NOTE: Both forms of ID must have the same first name and last name as listed on the NSEE eligibility notification you were sent from the NBCRNA.
- » If you appear without the specified identification, or are late, you will not be permitted to take the examination. You may not reschedule your test without reauthorization from the NBCRNA and payment of the \$75 fee.

Q What other identification measures will be conducted at the test center?

- » For security purposes, the NBCRNA has authorized these further identification measures to be conducted when you check in at the Pearson VUE testing center: You will be asked to place both of your palms on the palm vein scanner and your photo will be taken.

Q How do I begin the test on the computer?

- » You sign an agreement before you can begin the NSEE on the computer that stipulates: (1) you understand that the content of the NSEE, and each individual NSEE item, is the property of the NBCRNA, is copyrighted and is strictly confidential; (2) you understand that the unauthorized retention, possession, copying, distribution, disclosure, discussion or receipt of any examination question, in whole or in part, by written, electronic, oral or other form of communication, including but not limited to e-mailing, copying or printing of electronic files, and reconstruction through memorization and/or dictation, before, during or after the NSEE, is strictly prohibited; (3) you will inform the NBCRNA if you are aware of anyone who discloses any NSEE question(s) or asks you to disclose any NSEE question(s); and (4) you understand the legal, professional and monetary consequences of breaking this agreement.
- » If you do not sign the Statement of Confidentiality and Nondisclosure agreement, the NSEE will end and you must contact the NBCRNA office about reauthorization to test and pay the \$75 fee.
- » There is no tutorial, there are no practice questions, and the non-graded pretest items appear randomly throughout the NSEE.

Section IV: Results of the Exam

Q When do I receive my results?

- » The NBCRNA will notify you by first-class mail of the official test results within 2-4 weeks of the date you take the NSEE.
- » Contacting the NBCRNA office within the 4-week timeframe slows down the processing of all results because resources are used to answer questions and verify information rather than process results.
- » Under no circumstances are examination results released by telephone, fax or e-mail.

Q Can someone who tested after me receive his or her results before I do?

- » Yes. Not everyone who tests on the same day at the same center will receive their official NSEE results at the same time because results are mailed via USPS and may take differing amounts of time.
- » Verification procedures for individual records may also take differing amounts of time.

Q How can I determine what my score means or how well I did compared to other individuals who have taken the NSEE?

- » An Interpretive Guide for the NSEE is available on the Certification page of the NBCRNA website. This shows how your score compares to everyone else who took the NSEE last year as well as how your score compares to everyone who took the NSEE last year who is the same year in the program.

Q What does my program director receive regarding my test results and when do they receive it?

- » The beginning of each month, the NBCRNA sends program directors copies of the NSEE score reports for each student who has tested in the previous month. The program director may also request an Interim Report at any time showing final scores for each of their students who has taken the NSEE in a specified timeframe. The program director also receives a semi-annual report in February and August.

Section V: Retaking the Exam

Q What is the passing score on the NSEE?

- » The NSEE is not a pass/fail examination; therefore, the NBCRNA has not established a passing score.

Q If my program director says that my score was not acceptable and I have to retake the NSEE, when can I retake the test?

- » You can retake the NSEE as often as you like until November 30, 2012 or until the month prior to your program completion date, whichever comes first. There are no limits on the number of times that the NSEE can be taken.
- » You must be registered by your Program Director online, pay the \$125 fee and follow the same procedures as for the initial registration process.
- » You **cannot** schedule your retake exam with your previous eligibility notification.

Section VI: Missed Appointment or Canceling the NSEE

Q What if I miss the appointment for the test or have to cancel my appointment?

- » If you fail to appear for the scheduled test, arrive more than 15 minutes after the scheduled start time, or change or cancel your appointment within 48 hours of the test date and time, you will not receive a refund and the fees will not be transferred to another administration. If there is an emergency, you must send a written explanation and documentation to the NBCRNA office at certification@nbcna.com for review.

*Copyright © 2012 by the National Board of Certification and Recertification for Nurse Anesthetists (NBCRNA)
All Rights Reserved.*